PO Box 184
Harbor Springs, MI 49740
ph: (248) 634-4151
email to: RhondaBlakely@gmail.com
CountryFolkArt.com

Dear Future Exhibitor:

Thank you for your interest in exhibiting at the Country Folk Art© Craft Show & Artisan Market. Our shows feature: thoughtfully decorated and curated booths; out-of-the-ordinary goods; handcrafted furniture; repurposed/upcycled items; home and garden decor; florals; framed art; metalwork; holiday decor; lamps; rugs; jewelry; textiles; wearable art; fine, traditional and contemporary art; candles; wine and spirits; and gourmet delights. Decorating themes include Farmhouse Style, New Country, Cottage, Shabby, Vintage, Primitive, Rustic, and much, much more! Imported or factory-manufactured items are subject to show managers' pre-approval.

Country Folk Art Shows will offer once again this year... A Special Discount to exhibitors with 100% Handmade in the USA booths, product must be sold by the artisan at the show. These exhibits will be management approved and validated on a show-by-show basis.

Our shows are known for cultivating an inviting and professional marketplace aesthetic, each booth with the appearance of an individual storefront. This reputation is due to our long standing back drop policy. Many of our vendors go above and beyond this policy, investing time and effort into building attractive booths at our shows. Your three-sided back drop can be as simple or as elaborate as you like. Please see our back drop policy found in #2 of the lease agreement and adhere to these rules.

Included here you will find our current show schedule and Lease Agreement. All COUNTRY FOLK ART© SHOWS, INC. are curated to include both handmade and non-handmade items. Country Folk Art may limit products at any given show at its own dis-cretion for the mutual benefit of all participants. If you change or add products to your booth they must be pre-approved by COUNTRY FOLK ART© SHOW management. To be accepted as a participant in Country Folk Art© Shows, we ask you to please submit four to six close-up photos of the type of work that you would be displaying and selling at our shows. Photos may be sent by mail, email or we can view your website. Then simply fill out Lease Agreement making sure you understand it completely and send it to our office with your $ 20 application fee (this is a one-time processing fee). Upon receipt of your photo submittal, our show committee will review your application and mail or email you their decision promptly.

Once reviewed, you're invited to register for any of our CFA Shows by downloading show contracts/applications which are available on our website: https://www.countryfolkart.com/cgi-bin/shop/show-contracts.html.

If you do not have internet access you may have our office mail you the show contracts/applications. Booth sizes start at 10'x10' and increase in 5-foot width increments (10'x15', 10'x20', etc.) with prices adjusted accordingly. Booth prices vary depending on show. Please email a couple of group product photos to RhondaBlakely@gmail.com for inclusion in our customer eblasts, social media, and website marketing.

Again, we thank you for your interest in becoming an exhibitor with Country Folk Art© Shows, Inc. We look forward to hearing from you soon!

Best Regards,

Rhonda & Keith Blakely

Rhonda and Keith Blakely
Show Producers
Country Folk Art© Shows, Inc

LEASE AGREEMENT

SHOW OFFICE COPY

COUNTRY FOLK ART© CRAFT SHOW

PO Box 184, Harbor Springs, MI 49740
Ph: (248) 634-4151
email to: RhondaBlakely@gmail.com
CountryFolkArt.com

The undersigned hereby makes application for booth space at COUNTRY FOLK ART© SHOWS, INC. If accepted as an exhibitor by the managers, the undersigned hereby agrees to abide by the following conditions of show participation:

1. All COUNTRY FOLK ART© SHOWS, INC. are curated. Artisans/Exhibitors are selected for quality of work and category availability for the mutual benefit of all participants. All items for sale must be pre-approved by COUNTRY FOLK ART© SHOWS, INC. management. Our shows feature handcrafted and decorating items in such themes/motifs as: Primitive; Cottage; Shabby; New Country; Vintage; Rustic; and Fine, Traditional & Contemporary Folk Art. Categories include items such as: paintings and prints, handcrafted furniture, garden art, iron work, textiles, pottery, jewelry, wines, spirits, gourmet foods, etc.

2. All booths must have a three-sided backdrop in order to cover the back and sides of the booth. A minimum of 6 ft. in height is required on all three sides. Backdrop should be solid (not see-through) in order to form a room setting, decorated to suit your display and in accordance with your artistic ingenuity. Examples of suitable backdrops include stenciled walls, barn wood, cloth curtains, or any artistic style of your choosing. Tablecloths must be draped to the floor. Neither boxes or other storage items are allowed to be showing.

3. Set up equipment including dollies, carts, chairs, extension cords, backdrops, hardware, etc., are not provided by COUNTRY FOLK ART© SHOWS, INC. Please come prepared. All fabric used in display, such as curtains and tablecloths, must be flame retardant. Electrical cords must be grounded (3-pronged). COUNTRY FOLK ART© SHOWS, INC. reserves the right to inspect and pull all non-conforming items without refund.

4. Artisans/Exhibitors agree to remove any items or signs objectionable to the managers from their display. No “sale,” “clearance,” or “show special” signs are allowed.

5. Payment in full is required upon registration for each show, if doing less than four (4) shows annually with COUNTRY FOLK ART© SHOWS, INC. A Deposit of one hundred dollars ($100) per show will be accepted from artisans doing more than four (4) shows annually with COUNTRY FOLK ART© SHOWS, INC. Then, all balances on exhibit space, electric and table fees are to be paid and received in our office, in full, 30 days prior to show. We do accept Visa, Master-card, Discover, and American Express for deposits and/or balances. A 10% late fee will be added to payments on booth balances received in COUNTRY FOLK ART© SHOWS, INC. office less than 30 days prior to show. This 10% fee also applies for registration of show(s) less than 30 days. All payments returned from bank will be subject to a $35 fee per bank return.

6. Cancellations:
A: Written notice MUST be mailed via Certified Mail only to show office no less than 30 days prior to show. Exhibitor will absolutely not receive any refund or transfer of rental fees and/or deposits already posted to a show at time of Exhibitor cancellation - regardless of reason OR date notice is given (exception: see item #10).
B: However, Artisans/Exhibitors will be required to remit any unpaid show balance in full for cancellations received in our office less than 30 days prior to show. By signing this Lease Agreement, I am giving Country Folk Art Shows, Inc. authorization to charge any unpaid show balances that remain on my account after a show has taken place to any credit card number that I may have on file or have previously given to Country Folk Art Shows, Inc. These show balances include but are not limited to remaining balances due to unpaid balances that remain on my account after a show has taken place, late cancellations and no show fees. In order to remain eligible for future show participation, show office MUST be notified of ALL show cancellations and non-participations, even and especially if short notice -less than 30 days up to day of show.

7. Please note: COUNTRY FOLK ART© SHOWS, INC. does not issue confirmation statements prior to shows. We ask you to consider your canceled check and/or credit card statement your confirmation/receipt of payment received. (When making payments in person, a receipt will be issued for all cash payments.) All accounting records and booth assignments are based on the primary Artisan/Exhbitor’s last name rather than the business name (DBA).

8. Downsizing or decreasing booth size from original requested or contracted size is not allowed. Individual show contracts/applications must be filled out and submitted to show office for each show. Increasing booth size is allowed on a booth space available basis.

9. All registered Artisans/Exhibitors must check in with COUNTRY FOLK ART© SHOWS, INC. before 12:00 p.m. on the day of set up. If, for any reason you will not make it to the show by check-in time, inform our office of your arrival time or cancellation (by 12:00 p.m. Eastern Standard Time Friday). Booth space/location and Artisan/Exhibitor badges will be assigned at show on set-up day. Pre-assigned booth spaces will not be guaranteed after check in time, however a space will be provided.

10. If show premises are destroyed, or if any cause whatsoever makes it impossible to hold the COUNTRY FOLK ART© SHOWS, INC., or in the judgment of the managers, the show should not be held for any reason, the lease agreement shall terminate and the exhibitor waives any claim for damages except the transfer of the rental fees.

11. There will be no subleasing of spaces. No one shall occupy the space other than the Artisans/Exhibitors on the contract/application (except by prior consent of the managers). Artisans/Exhibitors will leave the condition of the premises equal to or better than found. This includes sweeping and removal of all rubbish from leased space as well as depositing garbage bags in appropriate containers. Damage to the structure of any part of the property or premises will be paid for by Artisans/Exhibitors in full as determined by the managers and the officials of the show facility.

12. Artisans/Exhibitors agrees to adhere to the advertised show hours. Under no circumstances will early packing or leaving be allowed.

13. Artisans/Exhibitor agrees to obtain all necessary permits and licenses and to comply with any local ordinances, ie: State Sales Tax, Fire, Health, etc. valid for that state/community, before said show takes place, to file all required tax forms, and to pay all state and local taxes which result from sales at COUNTRY FOLK ART© SHOWS, INC. This includes health permits for food vendors. Once tax numbers are received, exhibitor must forward the tax permit number to COUNTRY FOLK ART© SHOWS, INC. office before the show commences.

14. The managers of the COUNTRY FOLK ART© SHOWS, INC. shall not be responsible for any injury or loss or legal action that may arise or come to the Artisans/Exhibitors or their agents or their goods or property or the public from any cause whatsoever while show premises are being occupied under this agreement. Artisans/Exhibitors will provide own insurance coverage and waives all claims for personal injury, damages to persons or property, including, but not limited to medical expenses, costs, suits, fees, etc., howsoever incurred against COUNTRY FOLK ART© SHOWS, INC.

15. All food vendors that will be handling any edible products must carry an additional $1 million liability insurance naming as additional insured, COUNTRY FOLK ART© SHOWS, INC., it's officers & employees. This must be done for each show and a copy must be sent to us, prior to show participation.

PLEASE FILL OUT, SIGN BELOW and RETURN this Lease Agreement to:
COUNTRY FOLK ART© SHOWS, INC., PO Box 184, Harbor Springs, MI 49740
PH: 248-634-4151 • email to: RhondaBlakely@gmail.com • Retain a copy for your records!

PLEASE type or print CLEARLY!

Your Name _____ Spouse _____

Business _____ Name _____

Mailing _____ Address _____

City _____ ST _____ ZIP _____

Street (UPS) Address: (if different) _____ ZIP _____

Ph/Fax: (include area code) • OK to give out any of these numbers to fellow artisans &/or customer inquiries? ❑ YES or ❑ NO

Daytime _____ Eve./msg. _____ FAX _____
Check: ❑ business ❑ home phone ❑ home phone ❑ msg phone ❑ business ❑ home

Email: _____ Cell phone: _____

PARTNERS: Name _____ Phone(s) _____

Address _____

PRODUCT DESCRIPTION: *Please Check All That Apply!*

❑ ACCESSORIES (Hats, Scarves, Handbags, Hairbows, Belts, ETC.)
❑ BASKETS & WEAVINGS _____
❑ CLOTHING (Mens, Women, Children, ETC.) _____
❑ TEXTILES (Curtains, Table Clothes, Towels, ETC.) _____
❑ DOLLS (Doll Clothes, Stuffed Animals, ETC.) _____
❑ FLORALS (Dried, Fresh, Silk, ETC.) _____
❑ FOOD (What Kind?) _____
❑ FURNITURE (Including Shelves) _____
❑ JEWELRY (Silver, Beads, Magnetic, ETC.) _____
❑ LAMPS & LAMP SHADES _____
❑ IRON WORK, TIN & STAIN GLASS _____
❑ POTTERY, CERAMICS & GLASS _____
❑ PAINTINGS, PHOTOGRAPHY, PRINTS, & GRAPHICS _____
❑ QUILTS, THROWS, PILLOWS & BEDDING _____
❑ RUGS, FLOOR MATS, ETC. _____
❑ WOOD CRAFTS (Decorative &/or Painted) _____
❑ CANDLES, POTPOURRI & OILS _____
❑ BATH & BODY PRODUCTS _____
❑ MUSIC & INSTRUMENTS _____
❑ KITCHEN (Utensils, Cookware, ETC.) _____
❑ PET PRODUCTS _____
❑ PARTY PLANS (Tupperware, Scentsy, ETC.) _____
❑ COMMERCIAL BOOTHS _____
(Vacation Packages, Home Improvements, ETC.)
❑ REPURPOSED, VINTAGE, & ANTIQUES _____
❑ HOLIDAY _____
❑ OTHER _____

ADDITIONAL PRODUCT INFO: _____

IS YOUR PRODUCT HANDMADE? _____

I have read, understand and agree to abide by all terms and conditions of this Lease Agreement to be a participant in the Country Folk Art© Shows, Inc.

Your Signature(s) _____ Date signed _____

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Country Folk Art Craft Shows charges all new exhibitors a one time $20 application fee to set-up an account with us. If you would like to pay by credit card please fill out form below, sign and date and return to our office with the Lease Agreement and photos.

If paying by check please make payable to:

COUNTRY FOLK ART SHOWS, INC.
PO Box 184, Harbor Springs, MI 49740

email to: RhondaBlakely@gmail.com

Please charge my credit card below the one time $20 application fee:
We gladly accept VISA, MasterCard & Discover

Name _____ Phone _____

Business Name _____

Name on Card _____

Billing Address _____ City _____ ZIP _____

Card # _____

Exp. Date _____ S/C Code (On back of card) _____

Signature _____ Date _____